

VENDOR DEADLINES

	September 16	American Fixture Showcase Rental Discount Deadline Order Form Online Order Site (718) 463-2176
	September 25	Advance Shipments to Warehouse Begins Warehouse Label
	September 27	Freeman Discount Furnishings, Flooring, Graphics, & Hard Wall Accessories Order Online: Freeman Online ExhibitorSupport@Freeman.com
	October 2	Hotel Reservations EventSphere US Based: (800) 221-3531 International: (212) 532-1660 Booking Link
	October 12	Javits Center Services Order Lighting, Electric, Internet Access, Telephone Lines Javits Exhibitor Portal (Jake)
	October 14	Submit Certificate of Insurance Request Certificate of Insurance from your Insurance Provider Or Purchase Insurance from Total Event Here
	October 14	Submit Sabbath Form If you are unable to set up on Saturday, October 26 th
	October 25	Direct Shipments to Show Site Begins Show Site Shipping Label
	Pre-Show	Register For Exhibitor and Staff Badges Booth Staff Badge Order Site

ADDITIONAL VENDOR CONTACTS



Private Security Guard | A&M Professional Security
[Order Form](#) | (212) 964-2121



Safe Rental | The Safe Man, LLC
[Website](#) | [Order Form](#) | TheSafemanllc@aol.com | (800) 320-2589



Catering | Cultivated
[Website](#) | (212) 216-2400



Business Center
 Javits Center Fedex/Kinko's
[Website](#) | (212) 216-2900



Computer and AV | MetroMultimedia
[Order Form](#) | (609) 218-3971

SHOW MANAGEMENT CONTACTS

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